

1. Zoning Board Of Appeals Regular Meeting Materials 1/20/26

Documents:

[ZBA_012026_NOTICE OF REGULAR MEETING.PDF](#)

[ZBA_012026_AGENDA.PDF](#)

[ZBA_012026_MINUTES.PDF](#)

The Zoning Board of Appeals (ZBA) will be holding their regularly scheduled meeting via the **HYBRID MEETING option** on **Tuesday, January 20, 2026, at 7 pm.**

You have **two options** to join the meeting:

- Join remotely by Zoom as we have been doing since April 2020 or
- Attend the meeting in-person in the **Town Hall Auditorium**

The Hybrid Meeting technology will allow everyone, remote or in-person, to be heard and recorded per our normal meeting rules. If you have any questions, please contact Jerry Burns, ZEO, at (860) 673-6789 x211.

Meeting Invite & Tips

For meeting “Rules of the Road” and Tips, [please click here](#).

<https://us02web.zoom.us/j/85173645626?pwd=QitiDgzy5HNHgXbharZO5sOP0oPsGa.1>

Meeting ID: 851 7364 5626

Passcode: 014877

One tap mobile

+19292056099,,85173645626#,,, *014877# US (New York)

+13092053325,,85173645626#,,, *014877# US

Dial by your location

+1 929 205 6099 US (New York)

+1 309 205 3325 US



Town of Burlington

**Zoning Board of Appeals
Regular Meeting Agenda
January 20, 2026, at 7:00 pm**

**In-Person at the Town Hall Auditorium or
Via Teleconference**

Call in number	(929) 205-6099
Meeting ID	851 7364 5626
Password	014877

OR

<https://us02web.zoom.us/j/85173645626>

1. Call to Order
 - a. Attendance and Designation of Alternates
 - b. Public Reminder – SCAM Awareness & Town Data and/or Payment Collection Processes
 - c. Act on Meeting Minutes of November 18, 2025
 - d. ZBA Elections for Chair, Vice-Chair & Secretary
 - e. General Communications
2. Old Business
 - a. None
3. New Business
 - a. None
4. Public Hearing
 - a. None
5. Other Business Proper
 - a. None
6. Staff & Commission
 - a. Continuing Education 2025 Report & Referral to the Board of Selectmen
 - i. Requirements for New Members (2026) & Continuing Members (2027)
7. Adjourn



Town of Burlington

Zoning Board of Appeals Regular Meeting Minutes

January 20, 2026

Town Senior Center Room & Zoom

1. Call to Order:

a. Attendance and Designation of Alternates:

Regular Member Attendance:

Peter Perkins, Chair - Present

Belinda Cargill - Present

Michelle Bernetich - Present

Jeffrey Dubois - Present

Jessica McCarthy - Present

Alternate Attendance:

Laurie Arel - Present

Chris Argiropoulos - Not Present

b. Public Reminder – SCAM Awareness & Town Data and/or Payment Collection Processes:

Jerry reviewed the scam email that an applicant received that looked like it was from Planning & Zoning. It had all of the relevant information about their application in it and looked “real”. It also had a payment link for the applicant to submit their fee, which was the scam. Just keeping everyone in the loop on it.

c. Act on Meeting Minutes of November 18, 2025:

Motion made, seconded and passed unanimously with one abstention from Jeff, to approve the minutes of November 18, 2025.



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Cargill/Bernetich

d. ZBA Elections for Chair, Vice-Chair & Secretary:

Peter Perkins steps down as chair and Belinda Cargill runs the election. Chair: Peter Perkins is nominated by Laurie Arel. Peter declines the nomination and nominates Belinda Cargill. Jeff Dubois seconds that. Vote passes unanimously.

Vice Chair: Peter nominates Jeff Dubois and Laurie seconds that. Vote passes unanimously.

Secretary: Laurie nominates Michelle (Shelly) Bernetich and Peter seconds that. Vote passes unanimously.

e. General Communications:

None

2. Old Business:

a. None

3. New Business:

a. Email notifications for meetings/send agenda a day before. Cancellation of meeting can only happen on Monday after 4pm (24 hours' notice). Belinda will send an email Monday after 4pm as a reminder.

4. Public Hearing:

a. None



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5. Other Business Proper:

- a. None

6. Staff & Commission:

- a. Continuing Education 2025 Report & Referral to the Board of Selectmen

- i. Requirements for New Members (2026) & Continuing Members (2027)

Jerry went over credits needed for new members (3 Gen & 1 Aff Housing).

Continuing Education 2025 Report & referral to the BOS. Motion to accept the report and refer to the BOS. Vote passes unanimously.
Perkins/Dubois

Jerry shared resources for training: Town website under Boards & Commissions/P&Z or ZBA. Jerry will also put together a template for how to read a motion. He will also print the regulations for the committee.

7. Adjourn:

7:34pm Perkins/Bernetich