



Town of Burlington

WEBSITE DESIGN COMMITTEE REGULAR MEETING May 21, 2024

A meeting of the Website Design Committee was held on Tuesday, May 21, 2024. Committee members present were Craig Morrell, Daniel Cooper, Mark Nezas, Christa Ronalter and JP Parente. Absent from the meeting was Bryan Cassidy.

1. Call Meeting to Order:

Chairman, Craig Morrell called the meeting to order at 6:32 PM.

2. Public Comment:

There was no public comment.

3. Accept Minutes from December 19, 2023, Regular Meeting:

Cooper made a **motion**, seconded Morrell to approve the minutes from December 19, 2023, regular meeting.

4. Discussed the Development of the Website:

Discussion was had regarding the development and live status of the website.

5. Discussed any changes for CivicPlus:

Discussion was had regarding some changes needed for CivicPlus:

- Under Create a Website Account
- Community Voice
- Blog
- E-Payments
- Ability to upload photos
- Portal – goes to a 404 page
- Options – for approval of photos

6. Adjourn:

There being no further business, Ronalter made a **motion**, seconded Parente, and passed unanimously to adjourn the meeting at 7:17 pm.

Respectfully submitted,
Christa L. Ronalter, Secretary