

Town of Burlington
Parks and Recreation Department

200 Spielman Highway Burlington, Connecticut 06013
(860) 673-6789 extension 7 Fax: (860) 675-5038 E-mail: Parksandrec@burlingtonct.gov

Title: Junior Counselor

Applications (including 2 Teacher References) are due to Burlington Parks and Recreation Department, 200 Spielman Highway by 4 pm on Thursday, May 1, 2025

Position Definition: Responsible for assisting Camp Leaders and Counselors with the Town of Burlington's Camp Program.

This is a stipend position

General Duties

- Assists Counselors with supervision of campers and leading activities
- Actively participates in Opening and Closing Ceremonies
- Leads craft time, with the support of the Camp Leaders/Counselors
- Organizes and manages games and activities throughout the day with support of Camp Counselors
- Monitors beach area during swim rotations
- Attends field trips
- Assists Counselor-In-Training participants throughout the day
- Participates in afternoon clean-up, if applicable

Qualifications:

- Must have completed at least 2 years as a Counselor-In-Training at any facility.
- Must be a Burlington Resident
- Must be entering eleventh grade in the fall and turning 16 after September 1, 2025
- Must be able to commit to one full week of camp
- Must be able to attend the mandatory training session on Tuesday June 3, 2025 from 5:30-6:30 at Burlington Town Hall Senior Center

Junior Counselor Application

Applicant's Name: _____

Parent's Name(s): _____

Address: _____

Home Phone Number: _____

Cell Phone Number (if applicable): _____

Email Address: _____

Grade Entering in Fall: _____

Emergency Contact Name: _____

Emergency Phone Number: _____

1. *Please check all the weeks that you are available. If you have a preferred week, please circle that week.
(We will do our best to accommodate your preferences, but will not guarantee it.)*

Session 1: June 16-20 (No camp June 19) **Session 5: July 14-18**

Session 2: June 23-27 **Session 6: July 21-25**

Session 3: June 30-July 3 (No Camp July 4) **Session 7: July 28-August 1**

Session 4: July 7-11 **Session 8: August 4-8**

1. *Please select the age group you would most like to work with.*

Grades K-1 **Grades 2-3** **Grades 4-5** **No Preference**

2. *Please select your t-shirt size*

Adult Small **Adult Medium** **Adult Large** **Adult XLarge** **Adult XXLarge**

Please answer the following questions completely and carefully.

1. Where did you complete your two (2) years of Counselor-In-Training?

2. What was your favorite part of being a CIT?

3. Why do you want to be a Junior Counselor?

4. Is there anything else you want us to know about you? Special talents?

5. On a separate paper, please write or type a 250 word essay on an experience in your life that you had to PERSEVERE through a challenging time.

Definition

Persevere: to persist in anything undertake; maintain a purpose in spite of difficulty, obstacles, or discouragement; continue steadfastly.

EDUCATION

EDUCATION	NAME AND LOCATION OF SCHOOL	# OF YRS ATTENDED	DID YOU GRADUATE?
ELEMENTARY SCHOOL			
MIDDLE SCHOOL			
HIGH SCHOOL			

FORMER EMPLOYMENT/VOLUNTEER POSITIONS: STARTING WITH LAST FIRST.

DATE MONTH AND YEAR	NAME AND ADDRESS OF EMPLOYER	SALARY	POSITION	REASON FOR LEAVING
FROM TO				
FROM TO				
FROM TO				

WHICH OF THESE POSITIONS DID YOU LIKE THE BEST? _____

WHAT DID YOU LIKE MOST ABOUT THE POSITION?

"I CERTIFY THAT THE FACTS CONTAINED IN THIS APPLICATION ARE TRUE AND COMPLETE TO THE BEST OF MY KNOWLEDGE AND UNDERSTAND THAT, IF EMPLOYED, FALSIFIED STATEMENTS ON THIS APPLICATION SHALL BE GROUNDS FOR DISMISSAL.

I AUTHORIZE ALL INVESTIGATION OF ALL STATEMENTS CONTAINED HEREIN AND THE REFERENCES LISTED ABOVE TO GIVE YOU ANY AND ALL INFORMATION CONCERNING MY PREVIOUS EMPLOYMENT AND ANY PERTINENT INFORMATION THEY MAY HAVE AND RELEASE ALL PARTIES FROM ALL LIABILITY FOR ANY DAMAGE THAT MAY RESULT FROM FURNISHING SAME TO YOU. I UNDERSTAND AND AGREE THAT, IF HIRED, MY EMPLOYMENT IS FOR NO DEFINITE PERIOD AND MAY REGARDLESS OF THE DATE OF PAYMENT OF MY WAGES AND SALARY, BE TERMINATED AT ANY TIME WITHOUT PRIOR NOTICE AND WITHOUT CAUSE."

SIGNATURE

DATE

Junior Counselor Teacher Reference Form

To be completed by a *current* teacher.

Applicant's name: _____

1. What class do you have the applicant in?

2. Do you think the applicant will be a good caregiver and role model for children in a recreational setting? Why?

3. Is the applicant courteous and respectful to others?

4. Does the applicant turn in assignments on time?

5. Overall impression of the applicant?

Signature: _____ Date: _____

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"Creating Community through People Parks and Programs"

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Junior Counselor Application Checklist

Applicant is a Burlington Resident entering Junior Year of High School

Applicant has 2 years experience as a Counselor-In-Training

All questions answered

250 Word Essay on Perseverance

2 Teacher Reference Forms completed and signed

Applicant will attend Tuesday, June 3, 2025 training from 5:30-6:30 pm at Burlington Town Hall, Senior Center

Completed Application submitted by Thursday, May 1st at 4 pm (4:01 pm is late)

Every line on this checklist is checked off. Please include this checklist with application